

MIDDLETON PUBLIC LIBRARY BOARD MEETING MINUTES

Regular Meeting - August 10, 2021 5:30 pm @ Middleton City Hall Council Chambers

I. 5:32 pm called to order by Don Watt

Attendance: Don Watt, Mark Christiansen, Marie Knapp, Lori Barr(Director), Carrie Huggins(City Council Liaison)

II. Motion: Approve agenda

Motioned by Don Watt to amend agenda by moving item 7 to item 3 **Seconded by** Mark Christiansen

Motion passed unanimously

III. Motion: Election of Officers

Motioned by Mark Christiansen to elect Don Watt as interim chairman starting tonight until full 5 member board is in place (positions are filled) or until January 2022, whichever comes first

Seconded by Marie Knapp

Motion passed unanimously

IV. Motion: Approve minutes from July 13, 20, & 27th board meetings

Motioned by Marie Knapp **Seconded by** Don Watt

Motion passed unanimously

V. Motion(action item): Approval of promotion for Linda Blanchard to Library Coordinator, effective August 21, 2021

Motioned by Marie Knapp **Seconded by** Don Watt

Motion passed unanimously

VI. Motion: To receive Treasurer's report as presented

Motioned by Don Watt **Seconded by** Mark Christiansen

Motion passed unanimously

Action: Marie Knapp to identify the exact carry over amount for 2021/2022 budget year

VII. Motion: To receive Director's report as presented

Motioned by Marie Knapp **Seconded by** Don Watt

Motion passed unanimously

VIII. Motion(action item): Approval of up to \$500 for expenses related to placing the Library Director job posting

Motioned by Mark Christiansen **Seconded by** Don Watt

Motion passed unanimously

IX. **Motion(action item):** To schedule a Board Trustee workshop for the purpose of organizing structure with job roles and descriptions, setting goals for the Trustee/Library leaders/staff and creating a path for positive alignment going forward

Motioned by Mark Christiansen to set September 7, 2021 as Board Trustee workshop at 10 am for purpose of organizing, setting goals, creating positive path (time could be changed pending availability) **Seconded by** Don Watt

Motion passed unanimously

X. **Motion (action item):** Approval of revised FY2022 budget

Motioned by Mark Christiasen **Seconded by** Don Watt

Roll call vote; Mark Knapp-yes, Mark Christiasen-yes, Don Watt-yes

Motion passed

Retroactive roll call vote for VIII

Roll call; Mark Christiasen-yes, Don Watt-yes, Marie Knapp-yes

XI. **Public Comments**

Sarah Post

XII. **Adjournment**

Motioned by Mark Christiansen Seconded by Marie Knapp

Motion passed unanimously

Adjourned 6:26 pm