

**MINUTES**  
**Middleton Public Library Board Meeting**  
**Location: Middleton City Council Chambers-City Hall**  
**1103 West Main Street, Middleton, ID**  
**March 8, 2022 Time: 6:00pm**

1. Called to order at 6:01pm by Chairman. Attendance: Mark Christiansen, Wade Wroten, Jeff Miller, Marie Knapp, Logan Green, and Lori Clark (Interim Director). All members present.
2. Approval of Agenda (Action Item). Motion to approve by Wade Wroten, second by Marie Knapp. Unanimous approval.
3. Consent Agenda – items of routine administrative business (Action Item) Motion to approve by Marie Knapp, second by Jeff Miller. Unanimous approval.
  - A. Approval of Corrected Minutes from the Jan 11, 2022 board meeting.
  - B. Approval of Minutes from the February 8, 2022 board meeting.
4. Approval of Treasurer’s Report from 2.8.22 (Action Item) Motion made by Logan Green, second by Jeff Miller to approve. Unanimous approval.
5. Treasurer’s Report (Marie Knapp) Motion to approve by Logan Green. Seconded by Wade Wroten. Unanimous approval.
6. Director’s Report (Lori Clark) Motion to approve by Marie Knapp. Seconded by Jeff Miller. Unanimous approval.
7. Continue Discussion Non-Resident Library Card Fees (Mark) (Action Item) Mark reported no progress. Tabled till next meeting. Motion made by Jeff Miller to increase non-resident library card fees to \$40 per year and Senior non-resident fees to \$20 per year and to forward that information to the city administrator for action. Seconded by Marie Knapp. Voice vote: three in favor, one not in favor.
8. Update on SenSource Door Counter (Lori) SenSource Door Counter installed has been installed and being utilized.
9. Update on Policy Manual – (Action Item) Mark Christiansen reported two workshops have been held on updated/new policy manual. Draft complete. Will present final draft to city attorney.
10. Public Comments.

Resident David Luiz commended interim director Lori Clark for the Library presentation by Molly Smith concerning Preparation.
11. Board Member Comments: Jeff Miller notified board that legislation has been introduced that can criminalize library staff-actions for minor’s materials check-outs. Mark Christensen notified the board that he spoke to Middleton city attorney (pro-bono) concerning a library trust or

endowment fund. Mark also spoke of Chatterbox Corporation as a possible free service available to the library.

12. Executive Session concerning personnel (Idaho Law 74-206-a: To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need.) Maria Knapp made motion to go into executive session, seconded by Jeff Miller. Voice vote: Unanimous approval. Mark declared board to be in executive session at 6:44pm.

13. Statements regarding the Executive Session: Executive session ended at 7:19pm. Motion to leave executive session by Marie Knapp. Seconded by Logan Green. Unanimous approval.

14. Adjournment: Motion to adjourn by Wade Wroten at 7:25pm. Seconded by Marie Knapp. Unanimous approval.

The next scheduled Library Board meeting is April 12, 2022 at 6:00pm.