

AGENDA

Middleton Public Library Board Meeting

**Location: Middleton City Council Chambers-City Hall
1103 West Main Street, Middleton, ID**

May 13, 2025

Time: 6:00pm

1. Call to Order, Roll Call, Pledge of Allegiance, Invocation
 - Call to order by Trent Saxton at 6:00 pm
 - Roll Call
 - Trent Saxton (present)
 - Jeff Miller (absent)
 - Logan Green (absent)
 - Marcy Shumway (present)
 - David Luiz (present)
 - Lori Clark (present)
 - Pledge of Allegiance
 - Invocation led by David Luiz
2. Approval of Agenda (Action Item)
 - Motion to approve Agenda made by Marcy Shumway, seconded by David Luiz, approval unanimous.
3. Consent Agenda – items of routine administrative business (Action Item)
 - A. Approval of Minutes from April 8, 2025 Board Meeting
 - Motion to approve the Minutes from the April 8, 2025 meeting made by David Luiz, seconded by Marcy Shumway, approval unanimous.
4. Treasurer's Report (David Luiz)
 - David presented his report. Budget is looking good; we are 50% through the fiscal year and have spent 35% of the budget.
 - Motion to approve the Treasurer's Report made by Trent Saxton, seconded by David Luiz, approval unanimous.
5. Director's Report (Lori Clark)
 - Lori presented her report. The number of computer sessions has increased and the grant we were anticipating for new computers was cut at the federal level. Lori is working on getting a grant from Walmart and Marcy suggested checking with Staples to see if they would donate computers. Summer Reading starts in June; the Friends of the Library and the Library Foundation have been providing amazing financial support for Summer Reading. David asked what the money is supporting and Lori responded it is being used for programs and prizes.
 - Motion to approve the Director's report made by Trent Saxton, seconded by David Luiz, approval unanimous.
6. Review/Update Policy Manual – Surplus Items (Action Item) (Lori)
 - Lori presented an update to the Policy Manual to include Section 11: Disposal of Surplus Property. David suggested replacing "personal property" with "Library property."
 - Motion to accept Section 11: Disposal of Surplus Property of the Policy Manual with the amendment of "personal" to "Library" made by David Luiz, seconded by Marcy Shumway, approval unanimous.

7. Budget for FY25/26 Update – Lori, David

- Lori and David met with Wendy and Monica at the City to discuss next fiscal year's budget. The final numbers are not in yet but there is the possibility of a zero percent increase or a decrease in the Library budget due to the City expecting a decrease in property taxes and an increase in expenses. An example of a City expense increase is they are now being charged \$16 per 911 call.

8. Public Comments

- Michael Weber (a Middleton High School student) stated that \$16 per 911 call is outrageous and asked if it could be negotiated down? Trent responded that it could possibly be negotiated and suggested that Michael do some research and present what he discovers to the City.

9. Board Member Comments

- David stated that he has been in the Library several times over the last couple of weeks and the parking lot is always full and the Library is busy. He also stated that Lori does an amazing job of attracting good presenters for events.
- Trent stated that when he has visited the Library it is always busy and he really appreciates the Flag Retirement Box out front.

Adjourn:

- Motion to adjourn made by David Luiz, seconded by Marcy Shumway, approval unanimous.
- Meeting adjourned at 6:32pm