

MINUTES

Middleton Public Library Board Meeting

Location: Middleton City Council Chambers-City Hall
1103 West Main Street, Middleton, ID

June 14, 2022

Time: 6:00pm

1. Call to Order, Roll Call, Pledge of Allegiance, Invocation
Called to order 6:10pm by Jeff Miller.
Roll call taken: Marie Knapp, Jeff Miller, Logan Green, Wade Wroten, Jeff Miller present. Mark Christiansen arrived at 6:21pm.
2. Approval of Agenda (Action Item) Motion made by Marie, seconded by Logan. Approval unanimous.
3. Consent Agenda – items of routine administrative business (Action Item)
Approval of Minutes from the May 10, 2022 board meeting. Motion made by Marie, seconded by Loga. Approval unanimous.
4. Treasurer’s Report (Marie Knapp) Presentation made by Marie. Motion to approve by Logan, seconded by Wade. Unanimous approval.
5. Director’s Report (Lori Clark) Lori presented the Director’s report. Motion to approve by Marie, seconded by Logan. Unanimous approval.
6. Consider updating Middleton Public Library Policy Manual – Remove probation period, (Action Item) (Lori Clark) Lori presented that the probationary period, a good idea when presented, is difficult to supervise. Recommends removal from policy manual. Discussed. Motion made by Wade, seconded by Logan to remove from policy manual. Unanimous approval.
7. Surplus Item (Action) (Lori Clark) Lori presented item (small table) that should be removed. She checked with city attorney. Discussion of value: minimal. Recommended by Jeff that city departments be checked for need. Motion to dispose of surplus item, if city has no need, made by Mark, seconded by Marie. Unanimous approval.
8. New Copier Update (Lori Clark) Lori presented continuing need for replacement copy machine with fax/Bluetooth capabilities. Suggested that city departments be checked for availability of add-on to their leases.
9. Public Comments: Resident David Luiz commented on what a fantastic job our director is doing.
10. Board Member Comments: Lori presented need to consider wooden ramp as opposed to the current metal for safety and aesthetics. Discussion: should city be able to build this? Logan presented that 11,000 listeners heard the library promoted on Middleton schools sports’ website. Mark reported on Chatterbox sensory program (it is developing). Also Mark reported on progress of Endowment Program. He has learned that it can be run through the city.

11. Adjournment: Motion to adjourn made by Wade, seconded by Logan. Unanimous approval at 6:47pm.

The next scheduled Library Board meeting is July 12, 2022 at 6:00pm.