

## **MINUTES**

### **Middleton Public Library Board Meeting**

**Location: Middleton City Council Chambers-City Hall**

**1103 West Main Street, Middleton, ID**

**October 11, 2022 Time: 6:00pm**

**1. Call to Order, Roll Call, Pledge of Allegiance, Invocation.**

Call to order by Chairman Jeff Miller at 6:11pm.

Pledge to the flag of the USA.

Roll call - Jeff Miller, Logan Green, Marcy Shumway, Marie Knapp, Wade Wroten present.

Invocation led by Wade

**2. Approval of Agenda (Action Item)**

Motion to approve by Marie, seconded by Logan, approval unanimous.

**3. Consent Agenda – items of routine administrative business (Action Item)**

Minutes of September 13, 2022 board meeting presented. Motion to approve by Wade, seconded by Marie, approval unanimous.

**4. Treasurer's Report (Marie Knapp)**

Treasurer's report presented by Marie Knapp. Discussion concerning financials, construction of ramp, and solid position of Library as we approach 2023. Reported we have 50% of annual budget in reserve. Motion to approve by Logan, seconded by Wade, approval unanimous.

**5. Director's Report (Lori Clark)**

Lori reported that the summer reading program was completed, well attended. Library is receiving quality book donations from patrons. Motion to approve by Marie, seconded by Marcie, approval unanimous.

**6. Ramp Update (Marie)**

The needed ramp has been slowed by engineering needs. Should be complete by end of October.

**7. Consider approving Policy Manual update regarding waiving non-resident fee for volunteers who volunteer on a regular basis, to be reviewed at each renewal. (Action Item)**

Wording for the policy manual update was considered. Board response was positive: that waiving fees for those who volunteer to serve at the library should be authorized. Action tabled. Final wording to be presented for approval at future meeting.

8. Public Comments: No public comments presented.

9. Board Member Comments: All comments by members were supportive of the work being accomplished by the board and our director.

10. Adjournment

Motion to approve by Marie, seconded by Logan. Approval unanimous. Adjourned at 6:51pm.

The next scheduled Library Board meeting is Nov 8, 2022 at 6:00pm.