

**MIDDLETON PUBLIC LIBRARY SPECIAL MEETING MINUTES**  
**Special Meeting - October 29, 2021 9:00 am @ Middleton City Hall Council Chambers**

1. **Call to order** by Don Watt at 9:03 am

2. **Roll call**

Attendance: Don Watt, Mark Christiansen, Marie Knapp, Jeff Miller, Lori Clark (Director)

3. **Introduction** of guests made by Don Watt

4. **Motion:** 9:06 am To go into Executive Session - (Idaho Law 74-206-a; To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need.)

**Motioned by** Jeff Miller to enter into Executive Session,

**Seconded by** Mark Christiansen

Roll call vote; Don Watt-yes, Marie Knapp-yes, Mark Christiansen-yes, Jeff Miller-yes

Board member Wade Wroten arrived at 9:24 am

**Motion:** 11:39 am - To exit Executive Session

**Motioned by** Mark Christiansen, **Seconded by** Marie Knapp

Motion passed

5. **Recommendations** from Executive Session given by Don Watt

Interview took place, continuing the process at the November 9, 2021 meeting

6. **Discussion** of Policy Manual

Mark Christiansen gave presentation on establishing policy, strategic plan, financials

Discussion and action item on policy manual and internet policy to be added to November 9, 2021 agenda

7. **Adjournment; Motioned by** Marie Knapp, **Seconded by** Wade Wroten

Motion passed, adjourned at 1:07 pm