

**Middleton Public  
Library board Meeting Minutes  
November 10, 2020 @ Middleton Trolley Station**

**5:33 p.m.**-Called to order by Kassie Knapp

Attendance: Kassie Knapp, Don Watt, Marie Knapp, Mark Christiansen, Jim Taylor, Jennifer Barr

**Motion and Action:** To approve agenda

**Motioned by** Jim Taylor, **Seconded by** Marie Knapp

Motion passed unanimously

**Motion and Action:** To approve previous minutes from October 13, 2020.

**Motioned by** Don Watt, **Seconded by** Marie Knapp

Motion passed unanimously

**Motion and Action:** To receive the Treasurer's Report.

**Motioned by** Jim Taylor, **Seconded by** Marie Knapp

Motion passed unanimously

**Director's Report: (see attached)**

**Motion and Action:** To receive the Director's Report.

**Motioned by** Jim Taylor, **Seconded by** Marie Knapp

Motion passed unanimously

**Motion and Action:** To table the Library Vision statement and Direction action until the December board meeting to allow more time for gathering information.

**Motioned by** Jim Taylor, **Seconded by** Don Watt

Motion passed unanimously

**Motion and Action:** To move the Director's Evaluation Criteria selection to a special meeting to be held on November 17, 2020 at 9:00.

**Motioned by** Mark Christiansen, **Seconded by** Marie Knapp

Motion passed unanimously

**Motion and Action:** That the Director of the library be authorized to possess and use, for library expenditures, a debit card provided by the City of Middleton. **Motioned by** Jim Taylor, **Seconded by** Marie Knapp

Motion passed unanimously

It was requested that Kevin Tomlinson be invited to the January meeting to respond to trustee questions. Trustees will provide specific questions by the December meeting and provide to him beforehand.

**7:22 p.m.-Motion and Action:** To adjourn the meeting.

**Motioned by** Mark Christiansen, **Seconded by** Marie Knapp

# Director's Report November 10, 2020

## Middleton Public Library Stats

	<u>August</u>	<u>September</u>	<u>October</u>
<b>Physical Checkouts</b>	5402	5085	4609
<b>Overdrive</b>	510	513	429
<b>Axis 360</b>	15	18	59
<b>New Items Added</b>	207	193	207
<b>Computer Sessions</b>	81	82	49
<b>Boots Thru Door</b>	3054	2926	3054
<b>Average per day</b>	145	139	145
<b>Non-Resident Cards</b>	20	18	14
<b>Revenue From</b>	\$595	\$540	\$460

## October Programs & Outreach

### Storytimes Staff time Adults Children Total cost Total actually spent

6            8            34    115        \$45.75    \$26

Books checked out post Story time from display=40

### Other October Programs and Outreach

**1<sup>st</sup> Annual Pumpkin Painting Contest and Pumpkins on Parade**-96 entries

**Kit-Tivities October**-(Monthly themed make and take kits)

-235 handed out

- 2 kits -Elephant toothpaste and Floating Paper Clip

**Trunk or Treat** Greater Middleton Parks and Recreation

-handed out STEM kits (learning letters) and brochures

**Homeschool Meetup at Middleton Place Park**

-handed out books and brochures

### **Current Grants in Process or Considering**

Mobile Beacon-Wi-Fly Lending Launch Kit, which includes 25 mobile hotspots with service and 25 laptops

ICFL-Best Practices Grant- \$500 <https://libraries.idaho.gov/best-practices/>

Libraries Transforming Communities <http://www.ala.org/tools/librariestransform/libraries-transforming-communities/focusgrants/guidelines>

### **Current Grants Awarded through October**

Census Instagrants = \$1000

ICFL Grant "Rural Libraries Connecting Idahoans via Wi-Fi Hotspots" for updated Wi-Fi access points and networking equipment and installation-Valued at \$30,000

CARES Humanities Grant=\$5000

Friends of the Library - \$1200 for 6 Months of Kit-Tivities

ICFL-100 books awarded for Family Read Week in November

E-Rate-Secondary Grant - \$1518.19

