

MIDDLETON PUBLIC LIBRARY BOARD MEETING MINUTES

November 9, 2021 6:00 pm @ Middleton City Hall Council Chambers

1.- **6:00 pm** called to order by Don Watt

Attendance: Don Watt, Mark Christiansen, Wade Wroten, Jeff Miller, Marie Knapp, Lori Clark (Interim Director)

2. **Motion** - Approve agenda

Motioned by Mark Christiansen to approve agenda

Seconded by Marie Knapp

Motion passed unanimously

3. **(Action Item) Motion** - Approve consent agenda

Motioned by Mark Christiansen to approve consent agenda

Seconded by Wade Wroten

Motion passed unanimously

4. **Motion** - To receive Treasurer's report as presented

Motioned by Jeff Miller to approve treasurer's report as given by Marie Knapp

Seconded by Wade Wroten

Motion passed unanimously

5. **Motion** - To receive Directors report as presented

Discussion from Directors item regarding door patron counters

Don appointed Lori Clark to work with Mark Christiansen on compiling more information regarding the installation & cost associated with new door patron counter

Motioned by Marie Knapp to approve directors report as given by Lori Clark

Seconded by Wade Wroten

Motion passed unanimously

6. **(Action Item)** Discussion and vote on Internet Policy

Motioned by Jeff Miller to change last paragraph of current Internet Policy to read;

"Illegal activities will be reported to law enforcement"

Seconded by Mark Christiansen

Motion passed unanimously

Internet policy will be reviewed at next meeting for any further changes

7. **(Action Item)** Discussion on the Policy Manual

The Library Director with the help of staff members will recommend a strategic plan, policy manual, and by laws to the board. Process report next meeting

8. **Public Comments**

No public comments

9. **Motion- 6:45 pm** - To enter into Executive Session (Idaho Law 74-206a; To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need.

Motioned by Mark Christiansen to enter into Executive Session

Seconded by Jeff Miller

Roll call vote; Don Watt-yes, Mark Christiansen-yes, Wade Wroten-yes, Jeff Miller-yes, Marie Knapp-yes

Motion passed unanimously

Motion 7:29 pm to exit Executive Session

Motioned by Jeff Miller to exit Executive Session

Seconded by Marie Knapp

Motion passed unanimously

10. **(Action Item)** Search for New Director

Motioned by Jeff Miller to suspend the directors search and revisit the issue within six months

Seconded by Marie Knapp

Roll call vote; Don Watt-yes, Mark Christiansen-yes, Wade Wroten-yes, Jeff Miller-yes
Marie Knapp-yes

Motion passed unanimously

11. **(Action Item)** Other items from Executive Session

Motioned by Don Watt that Lori Clark will remain as Interim Library Director

Seconded by Mark Christiansen

Motion passed unanimously

12. Board comments

No comments

13. **Motion** to adjourn

Motioned by Wade Wroten to adjourn meeting

Seconded by Mark Christiansen

Motion passed unanimously

Adjourned @ 7:32 pm

