

MIDDLETON PUBLIC LIBRARY BOARD MEETING MINUTES
December 14, 2021 6:00 PM @ Middleton City Hall Council Chambers

1. **6:03 pm** called to order by Don Watt

Attendance: Don Watt, Wade Wroten, Jeff Miller, Marie Knapp, Lori Clark (Interim Director)

2. **Motion** - Approval of agenda

Motioned by Marie Knapp to approve agenda

Seconded by Wade Wroten

Motion passed unanimously

3. **(Action Item) Motion** - Approve consent agenda

Motioned by Jeff Miller

Seconded by Wade Wroten

Motion passed unanimously

4. **Motion** - To receive Treasurer's report as presented

Motioned by Wade Wroten to approve treasurer's report as given by Marie Knapp

Seconded by Wade Wroten

Motion passed unanimously

5. **Motion** - To receive Directors report as presented

Motioned by Marie Knapp to approve director's report as given by Lori Clark

Seconded by Jeff Miller

Motion passed unanimously

6. **(Action Item) Motion** - Approve internet policy

Discussion

Motioned by Marie Knapp to approve internet policy with the changes suggested by Jeff Miller
(Illegal activities will be reported to law enforcement authorities)

Seconded by Jeff Miller

Motion passed unanimously

6:24 pm Mark Christiansen arrived

7. **(Action Item) Motion** - Discussion and vote on Sensource People Counter
Discussion, Lori to investigate better face resolution on people counter
Motioned by Marie Knapp to approve up to \$2,000 for the installation of Sensource People Counter
Seconded by Mark Christiansen
Roll call vote Don Watt-yes, Mark Christiansen-yes, Wade Wroten-yes, Jeff Miller-yes, Marie Knapp-yes
Motion passed unanimously

8. **(Action Item) Motion** - Discussion & update on Policy Manual
Discussion, update given by Lori regarding the status of the Policy Manual

9. **(Action Item) Motion** -Offer library cards to City employees living outside City limits at no cost to employee
Motioned by Mark Christiansen to give library cards to any City employee living outside City limits at no cost to the employee
Seconded by Marie Knapp
Motion passed unanimously

10. **(Action Item) Motion** - Changes in employee hours/compensation
Discussion regarding item needing to be discussed in Executive Session

11. **(Action Item) Motion**
to enter into Executive Session Personnel (Idaho Law 74-206a); to consider hiring a public officer, employee, staff member or individual agent wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need.
Motioned by Don Watt to enter into Executive Session
Seconded by Jeff Miller
Roll call vote Don Watt-yes, Mark Christiansen-yes, Wade Wroten-yes, Jeff Miller-yes, Marie Knapp-yes

Enter Executive Session at 6:47 pm

Exit Executive Session at 7:22 pm

12. **(Action Item) Motion** -
Approval to appoint Bekki Bolopue from Library Assistant to acting Manager starting on 12-25-2021 pay period
Motioned by Don Watt
Seconded by Marie Knapp
Roll call vote Don Watt-yes, Mark Christiansen-yes, Wade Wroten-yes, Jeff Miller-yes, Marie Knapp-yes
Motion passed unanimously

13. No public comments were given

14. Board member comments

15. **Motion** - to adjourn at 7:23 pm

Motioned by Mark Christiansen to adjourn

Seconded by Wade Wroten

Motion passed unanimously

Adjournment @ 7:23 pm