

## Minutes

Middleton Public Library Board Meeting  
Location: Middleton City Council Chambers-City Hall  
1103 West Main Street, Middleton, ID  
November 8, 2022 Time: 6:00pm

### 1. Call to Order, Roll Call, Pledge of Allegiance, Invocation

Call to order by Chairman Jeff Miller at 6:03pm.

Roll call - Jeff Miller, Logan Green, Marcy Shumway, Marie Knapp, Wade Wroten present.

Pledge to the flag of the USA.

Invocation led by Marcy

### 2. Approval of amended Agenda with additional financial report from the treasurer. (Action Item) Motion to approve by Marie, seconded by Marcy, approval unanimous

### 3. Consent Agenda – items of routine administrative business (Action Item)

Approval of Minutes from the October 11, 2022 Workshop Meeting.

Approval of Minutes from the October 11 Board Meeting.

Approval of consent agenda motion by Marie, seconded by Wade. Approved.

### 4. Treasurer's Report (Marie Knapp).

Marie reviewed recently received financials by which she updated her financial statement. We have solid reserves.

Motion to approve by Logan, seconded by Wade, approval unanimous.

### 5. Director's Report (Lori Clark)

Lori presented her report. Generally, library records demonstrate solid library and event usage.

Motion to approve by Marie, seconded by Marcy, approval unanimous.

### 6. Lori: Highlights from the Director's Summit

Lori attended last week a director's summit in Boise with directors who assembled from throughout the state. Subjects reviewed included policies (social media, filming etc.), insurance, financials and compliance, and director-board relations.

7. Consider approving Policy annual update regarding waiving non-resident fee for volunteers who volunteer on a regular basis, to be reviewed at each renewal (Action Item).

Lori presented wording to be considered for policy update. Wording was approved and is located section 4.02A of our Policy Manual. Motion to approve update made by Marie, seconded by Logan, approval unanimous.

8. Public Comments. No visitors were present.

9. Board Member Comments

Marie asked Lori about completion of ramp at library. Progressing and expected to be completed this weekend.

10. Adjournment

Motion to adjourn by Marie, seconded by Logan, approval unanimous. Adjourned by Jeff at 6:30pm.

The next scheduled Library Board meeting is December 13, 2022 at 6:00pm.