

**AGENDA**  
**Middleton Public Library Board Meeting**  
**Location: Middleton City Council Chambers-City Hall**  
**1103 West Main Street, Middleton, ID**

**Also available via Zoom**  
Meeting ID: 820 1062 2803  
Passcode: 968495

**June 8, 2021**

**Time: 5:30pm**

---

I. Call to Order  
Roll Call

II. Approval of Agenda

III. Consent Agenda (Action Item)

A. Approval of Minutes from the Previous Meetings ( May 11, May 21, and June 1, 2021)

IV. Ratification of hire of Aaralyn Lasley, ICFL funded summer intern. (Jennifer Barr)

V. Treasurer's Report (Marie Knapp)

VI. Director's Report (Jennifer Barr)

VII. Action-To address open meeting law violation issues. (City Attorney)

VIII. Action-to amend Borrowing Periods, Late Fines, Fees document (proposed changes are in red in the accompanying packet.) (Jennifer Barr)

IX. Action-Approval of FY2022 Preliminary Budget set at June 1, 2021 workshop meeting (Marie Knapp)

X. Action-Publish and record amendments to the Middleton Public Library Manual from the May 21, 2021 meeting. (Jim Taylor)

XI. Action to approve previously requested raises by the Director for 3 employees dates May 7, 2021. (Marie Knapp)

-Proposal to approve previously requested raises for consistency and employee retention.

XII. Action-Amend Middleton Public Library Policy Manual (Don Watt)

-III.1 change election date and term of office for board officers

XIII. Action- Amend Middleton Public Library Policy Manual (Jim Taylor)

-Section III(4) shall be repealed and replaced with the following:

The Board selects and appoints a librarian. The board prescribes rules for the conduct of the librarian and all library employees and fixes their salaries, duties, and job descriptions with the approval of the City Council. The wage for all new hires shall be set at the lowest amount stated in the wage scale for that position. All wage increases shall be approved by the board. The board shall continue regular, annual wage increases at the regular board meeting in May of each year. No employee shall have their wage rate, as it exists as of May 28, 2021, reduced as a result of this amendment.

#### XIV. Public Comments

#### XV. Executive Session-(Marie Knapp) [Idaho Code 74-206 (1) b].

(b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student;

-To continue discussion, questions for director, no action

#### XVI. Adjournment